



香港浸會大學
HONG KONG BAPTIST UNIVERSITY

Academic Registry
Kowloon Tong, Hong Kong
Application for Enrollment
Study Abroad / Exchange Students

Office use
Application Number

Part A: Personal Particulars

Name (as shown in passport, type or use capital letters)

Surname _____

Given Names _____

Chinese Name (if applicable) _____

Date of Birth (ddmmyy) _____ Sex _____ Nationality _____

Passport Number _____ Expiry Date _____

Hong Kong or China ID Number (if applicable) _____ Phone Number (including country code) _____

E-mail _____

Photograph
(Please do not
staple)

Correspondence Address (Do not use P.O. box address. Please provide address and postcode in **Chinese** if applicable.)

Permanent Address (Do not use P.O. box address. Please provide address and postcode in **Chinese** if applicable.)

Part B: Home Institution

Home Institution	Major / Specialization	Year of Admission	Expected Year of Graduation

Period of Exchange Study / Study Abroad at HKBU

☐ 1st (Fall) Semester (Sept–Dec)

☐ 2nd (Spring) Semester (Jan–May)

☐ 1st (Fall) & 2nd (Spring) Semesters (Sept–May)

☐ 2nd (Spring) & 1st (Fall) Semesters (Jan–Dec)

Part C: Emergency Contact Information

Name _____ Chinese Name (if applicable) _____

Relationship _____ E-mail _____

Home Phone Number (including country code) _____ Contact Phone Number (including country code) _____

Address (in Chinese if applicable) _____

Part D: Proposed Study Plan at HKBU

List 6-8 courses in priority order for the first semester of your study at HKBU, either Semester 1 (Fall) or Semester 2 (Spring). Should your study at HKBU is of two semesters, we will invite you for course selection for the latter semester after your arrival.

Owing to various constraints, you may not be enrolled in the courses you indicate below. You will receive notification via emails to confirm your final course enrollment at a later stage. You may also revise your study plan within the course add/drop period during the first 2 weeks of the semester. For list of courses offered to exchange / study abroad students, please refer to:

<http://buar.hkbu.edu.hk/uploads/files/admissions/int/int.htm>

Course Code	Course Title
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

Part E: Endorsement by Home Institution

Home Institution _____

Contact Person _____ Job Title _____

Correspondence Address _____

Phone Number _____ Fax Number _____

E-mail _____

Signature _____ Date _____

Part F: Declaration

I declare that the information given in support of this application is accurate and complete, and understand that any misrepresentation will lead to disqualification of my application for admission and enrollment in Hong Kong Baptist University.

Student's Signature _____ Date _____

For Office Use

Director, International Office _____ Date _____
(Peter Li)

Assistant Academic Registrar _____ Date _____



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HONG KONG BAPTIST UNIVERSITY

Academic Registry

To : Exchange students seeking admission to our undergraduate courses

Personal Information Collection Statement

1. The information provided by you will be used for the following purposes:
 - (a) as a basis for selection for admission to undergraduate programmes offered by the University and for other relevant or related purposes;
 - (b) for obtaining from the relevant institutions information about your candidature for public examinations and studies in institutions in Hong Kong and elsewhere;
 - (c) for identifying multiple applications and records of previous studies as a student in the University; and
 - (d) for transferring the relevant part of your personal data to the student record system of the University upon successful outcome of your application.
2. Under the provision of the Personal Data (Privacy) Ordinance, you have the right :
 - (a) to check whether the University holds data about you;
 - (b) to request a copy of the data generally available to you during and after the admission exercise, before such data is destroyed (please note that evaluative data will only be accessible after completion of the year' admission exercise);
 - (c) to require the University to correct any of your personal data.
3. In accordance with the Ordinance, the University is given 40 days to process the above mentioned applications and has the right to charge a reasonable search and photocopying fee for the processing of any request for access to personal data.
4. Please address your request for personal data access or correction to :

The Academic Registrar
Academic Registry
Hong Kong Baptist University
6/FI., Fong Shu Chuen Library Building
224 Waterloo Road
Kowloon
